

**SAMPLE AVAILABILITY FOR MAINTENANCE WORK BEYOND
CLOSE OF FACILITY**

Our (identify seasonal facility, i.e. golf course or aquatic facility) will close on _____.
(Date)

We do have additional work for you. Hours of work will vary from ten hours to forty hours per week. Jobs available will be general maintenance such as:

Carpet cleaning, washing walls, painting, make ice rinks, snow plowing, moving furniture.

_____ YES - I am available to work up to forty hours per week.

_____ YES - I am available for some work:

I am available the days of:

___ MON ___ TUES ___ WED ___ THUR ___ FRI ___ SAT ___ SUN

I am available to work the hours of: _____ AM to _____ PM

I will be out of town the weeks of:

_____ NO - I am not available for any work because:

(Employee Name)

(Date)